

HFCC-SSA March 23, 2018 Minutes

1. Meeting was called to order at 5:00 pm with 30 members in attendance.
 - a. Executive Board Roll Call-
 - a. Members in attendance: Kim Kaier- President, Katrina Minnis- Executive VP, Annette Klauke- Treasurer, Zac Polzin- Secretary, Kierra Wilson- VP Welcome Center, Kevin Luchonok- VP Facilities,
 - b. Members absent: Patty Sekulidis- VP Technical, Marie Wojeweski- VP Clerical
2. Approval of the November Minutes:
 - a. Leslie Windless asked why the numbers changed for differing motions. Zac indicated he could add a note that the totals changed because some members had to leave as the meeting ran long.
 - b. Motion to approve with added notation: Dave Smolen, Seconded Mary Szmanski- Motion passed.
3. Officer's Reports
 1. Presidents Report
 - a. Peggy Strachan won woman of the year at this year's Woman's Luncheon. Congratulations Peggy.
 - b. Kim signed a letter of agreement with HR for the hiring of an electrician by means of a \$10,000 stipend. Patty Sellers indicated to the membership that this was because normally an electrician would have to give up their master's license to only do work at the college, but this way someone could work at the college under the stipend and retain their license to do work elsewhere.
 - c. Kim told the members to make sure to attend one of the HR evaluation trainings Lori Steinbach previously emailed. Dave Smolen asked what these had to do with the evaluations. Kim indicated these are not part of the evaluation but information sessions on how to do the evaluations with supervisors.
 - d. Kim gave a reminder that the Board of Trustees would be having public interviews of the final 5 presidential candidates on March 26th, 27th, and 28th at 5 pm in the Roseneau Board room. She encouraged all to attend.
 - e. Kim talked to the attorney regarding the necessity of a full audit. He is looking into it and she is waiting to hear back.
 - f. Student Success Navigators- HR, 1650, and SSA have all presented regarding the union that the success navigators belong in. Final arguments will be on May 31st.
 2. Treasurer's report
 - a. Balance as of February 28th 2018 \$125,696.45. Total members: 198. Members in good standing: 172. New Employees- Tyra Marioneau. Retired- Jim Petrena, Izzeldin Thabateh- February 1, 2018.
 3. Committee Reports- Katrina Minnis
 - a. All committees have met and established a chair and secretary.

- b. Community Service Committee- They are designing T-shirts for SSA members to wear when volunteering so that the SSA is represented.
- c. Social Committee- they are working on two staff events.
 - i. Trunk or Treat will be held in lot 5 and 6 on October 26th. More information will be sent out closer to that time. Susan Bozzer indicated that they should check thoroughly with the higher ups as the Animal Shelter group had issues holding a parking lot garage sale in the past. Leslie Windless indicated she had checked with Cynthia Berrien, but would check for further approvals.
 - ii. A weekend Getaway to Kalahari Water Park in Ohio on June 21st- June 23rd. There will be a tentative discount depending how many sign up. More information will be sent in the future.
- d. Grievance Committee- They met and reviewed guidelines. They will meet only as necessary if a grievance occurs.
- e. Negotiation Committee- They plan to create both a paper and electronic handout so that members can communicate issues and ideas within the contract they would like addressed.
- f. Constitution Committee- They have a few items they plan to for sure address this year. Met briefly. All members will be reviewing the Constitution and Bylaws thoroughly before their next meeting.
- g. Elections Committee- The new election committee is coordinating with the old election committee to gather information on what was in progress last year. Dave Smolen asked about absentee votes. Joni Morris indicated that is something they are looking at the logistics for. Patty Sellers said that she had some information she would share with the appropriate committees regarding elections and the sick bank.

4. New Business

- 1. Dave Smolen indicated that the new paystub was cumbersome and a bit confusing. Some members from payroll indicated some positive changes such as a line for overtime and the rate of pay received, as well as other information.
- 2. Patty Sellers indicated that on May 18th there will be a dinner to honor those with 25 years, those retiring, and those retiring with at least 25 years. All were encouraged to come support the honorees.
- 3. Winner of the \$50 gift card was Kevin Luchnonok.
- 4. Motion to Adjourn Dave Smolen. Seconded Brenda Redinger. Meeting adjourned 5:21 pm.

Submitted by:

Zac Polzin Secretary  Date 9/21/18

Kim Kaier President  Date 9/24/18