

Henry Ford College  
Office of Human Resources

Community Service Annual Report **(April 1, 2018 – March 31, 2019)**

Per the Support Staff Association (SSA) Collective Bargaining Agreement, please provide the following information relative to community service rendered.

Organization	Description of Service Rendered	Date (s)	Number of Hours	Organization Contact Information (Address, phone, etc.)

Employee Name Department/Division

Submit one copy to the Office of Human Resources (Welcome Center, Building WC)

Keep one copy for your records

Email one copy to Michele Featherston, [mfeather@hfcc.edu](mailto:mfeather@hfcc.edu) (The information will be included in a list of volunteer activities that were completed by SSA members).